

DRAFT Process: Bond Protocol for Existing Private Roads

- Start: Review the private road and bond amount, ensure that no developer is available to bear responsibility of improvements.
- **Step 1:** Is there a bond?
 - If yes, proceed to step 2.
 - If no
 - inform citizen that public funds are not currently available to improve private roads
 - provide document stating no further County responsibility/involvement
- **Step 2:** Have VDOT perform a preliminary evaluation of the road and the costs/work necessary for improvement.
- **Step 3:** Is the bond sufficient to perform the work?
 - If yes, work is completed and road taken into public road system.
 - If no, proceed to step 4.
- **Step 4:** Do the residents on the private road have an HOA/POA (or are they willing to form one?)
 - If yes, transfer the funds to that entity for use as it sees fit, transfer any property deeded for the road to HOA/POA and:
 - require road maintenance agreement
 - provide document stating no further County responsibility/involvement.
 - If no, County:
 - works with outside entity to determine best of use of existing funds (no funding beyond that amount will be considered) for road improvement
 - completes improvements
 - transfers any property deeded for the private road to the adjoining property owners
 - attempts to get residents to sign a (form) shared maintenance agreement for recordation (where would this be recorded) by County
 - provides document stating no further County responsibility/involvement
- End: Road bond liquidated; no further County involvement necessary.